

Overview of requirements for candidacy – DP

	Requirements for candidacy	Requirements that must be in place for the school to be recognized as a candidate school	Requirements that do not impede candidacy but which will need the school's immediate attention upon becoming a candidate school
1.	Legal entity	The school is registered as a legal entity with an educational purpose.	<ul style="list-style-type: none"> The school ensures that its registration as a legal entity is valid throughout its relationship with the IB. New schools that are aiming to become authorized sooner than the normal 3-year authorization process should discuss the feasibility of their timeline with the consultant.
2.	School name	There is no IB trademark in the name of the school.	
3.	School mission and philosophy (A.1)	The school's mission and philosophy align or can be aligned with those of the IB without making it necessary for the school to give up a major part of its own mission or philosophy.	The school's mission and philosophy value education that goes beyond academic development and encourages awareness beyond the individual.
4.	Multiple campus school (if applicable)	If the school applies to be a multi-campus school it meets the requirements according to the rules.	
5.	Continuum of IB programmes (if applicable)	There is no gap or planned gap between consecutive IB programmes at the school.	
6.	Programme coordinator (B1.4)	The programme coordinator designate has been or will be appointed at the start of candidacy	
7.	Budget (B2.1)	The school has the written commitment of the authorities that will finance the project of implementing the programme.	The school's budget includes the correct IB fees and projected costs for professional development.
8.	Commitment to PD (B2.3)	The Head of school or designee has attended the required workshop.	The school has plans to meet the PD requirements for authorization.
9.	Action plan		The school has designed an action plan to reflect its journey towards authorization.
10.	Provision for the full diploma (A.9.a)		The school provides for the full diploma and requires some of its students to attempt the full diploma and not only individual subject certificates.
11.	Support from the school community (A.3)		The school gains the support of other stakeholders in the school community in addition to its leadership team and governing body.
12.	Planning of CAS (B2.1)		The school has planned allocation of adequate resources and supervision for CAS and the appointment of a CAS coordinator.
13.	Planning of subjects, TOK (B2.10)		<ul style="list-style-type: none"> The planned schedule provides for the recommended hours for each standard and higher level subject and TOK. The planned schedule provides for the development of the TOK course over two years. The planned schedule respects concurrency of learning in the DP.